

## DEPARTMENT OF MILITARY VETERANS

The mandate of the Department is to oversee and manage the implementation of government's frameworks and programmes on Military Veterans.

The department is an equal opportunity affirmative action employer. It is the department's intention to promote representativity (race, gender and disability) through the filling of this post. Candidates whose appointment/promotion/transfer will promote representativity will therefore receive preference.

### APPLICATIONS

Please forward your applications, quoting the relevant reference number, to [dmv03012020@dmv.gov.za](mailto:dmv03012020@dmv.gov.za)

### FOR ATTENTION

: **Mr J. Olivier**

### CLOSING DATE

: **26 February 2021 at 16h00**

### NOTE

Applications must be submitted on a Z83 Application form, obtainable from any public service department or on the internet at <http://www.dmv.gov.za/documents/Z83.pdf> which must be signed (an unsigned Z83 form will disqualify an application) and should be accompanied by a recently updated, comprehensive CV, contactable referees (telephone numbers and email addresses must be indicated); certified copies (maximum certification of 6 months) of all qualification(s) including a Senior Certificate/Matric Certificate and ID-document. Foreign qualifications must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA). Non-RSA Citizens/Permanent Resident Permit Holders must attach a copy of his/her Permanent Residence Permit to his/her application. Failure to submit all the requested documents will result in the application not being considered. Short listed candidates will be subjected to screening and security vetting to determine the suitability of a person for employment. According to the DPSA Directive on Compulsory Capacity Development, Mandatory Training Days, requirements for appointment at HOD's should constitute the Executive Induction Programme for HOD's and Structured Exchange/coaching programme endorsed by the National School of Government. The applicant should therefore have a proof that they have registered for the Pre-entry certificate. The cost of the pre-entry certificate is for the candidate's expense. To access the pre-entry certificate course, please visit: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>.

Successful candidates will be appointed on a probation period of twelve (12) months. The successful candidate shall be required to enter into a performance agreement within three (3) months of assuming her/his duties in the Department. The successful candidate shall within one (1) month of the date of her/his appointment conclude the prescribed contract of employment. The Appointment will only be made on the first notch of the advertised salary level. The incumbent will have to disclose his/her financial interests annually. Correspondence will be limited to short-listed candidates only. If you have not been contacted within three (3) months after the closing date of this advertisement, please accept that your application was unsuccessful. The Department reserves the right not to make appointment(s) to the advertised post(s).

All shortlisted candidates for SMS posts may be subjected to a technical exercise that intends to test relevant technical element of the job, the logistics of which will be communicated by the department. Following the interview and possible technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment. The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools.

## MANAGEMENT ECHELON

### POST

**DIRECTOR-GENERAL: MILITARY VETERANS REF NO.: DMV03/01/2021**

Five (5) year Contract

Re-advertisement: Candidates who previously applied are encouraged to re-apply

### SALARY

R1 978 533 per annum (Level 16) (An all-inclusive remuneration package) comprising of a basic salary (70% of package), employer's contribution to the Government Employee Pension Fund (13% of basic salary) and a flexible

portion. A non-pensionable allowance equal to 10% of the annual all-inclusive remuneration package is also payable.

**CENTRE  
REQUIREMENTS**

:

Pretoria

Undergraduate qualification (NQF level 7) and a post graduate qualification (NQF level 8) in Public Administration, Public Management or any other related qualification as recognized by SAQA. Eight (8) to ten (10) years' experience at senior managerial level of which at least three (3) years of which must be with any organ of State as defined in the Constitution, Act 108 of 1996. The candidate must have executive management experience with strong leadership capabilities. Knowledge in Strategic Leadership, Prescripts, policies and business ethics as well as Government wide policies. Ability to interpret and apply policies and legislations. Personal attributes: Interpersonal relations, Integrity, Confidential, Courteous, Responsive, Fairness, Credibility, Commitment and Compassionate. Skills in Report writing, Research, Presentation, Analytical, Motivational, Decision making, Facilitation, Project Management and Strategic planning and management.

**DUTIES**

To provide strategic leadership to the Department in delivering its mandate. The candidate will be the Accounting Officer of the Department of Military Veterans who will guide and direct efficient and effective delivery of services to military veterans. Manage the development and implementation of policies and procedures that will guide the provision of holistic services to military veterans. Provide strategic guidance and leadership in the provision of Military Veterans socio-economic support services. Provide strategic guidance and leadership in the management and coordination of Military Veterans empowerment and stakeholder relations services. Provide oversight and take ultimate responsibility for the planning and the execution of the department's plans and deliverables. Interpret political direction and intent of government and ensure mainstreaming into departmental vision and mission. Provide strategic guidance and leadership in ensuring that the political mandate is given administrative effect. Ensure policies, strategies and business and operational plans of the department are aligned and geared towards improved/ optimal service delivery / service excellence in line with the political mandate. Provide strategic guidance and leadership in the management of the following: Communication services, Financial Management, Internal Audit, Risk Control and Compliance Services, Corporate Support Services, A special projects and programmes, proper delegation of authority, controls and accountability. Administration of statutory powers and delegated authority. Ensure that the department renders its services in an accountable and transparent manner. Manage consultative commitments as the Director General of Department. Serve as an interface between the parliament, elected officials and the Department.

**ENQUIRIES**

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Mr J. Olivier Tel No: 012 765 9314