



military veterans

Department:
Military Veterans
REPUBLIC OF SOUTH AFRICA

PRIVATE BAG X943 PRETORIA 0001; 328 FESTIVAL STREET HATFIELD PRETORIA 0083

Enquiries:

Mr A Maluleke

Mr M Komane

Tel No: 012 765 9359

Tel No: 012 765 9493

INTERNSHIP PROGRAMME

The Department of Military Veterans is an equal opportunity affirmative action employer and it is our intention to promote representativity in the public sector (race, gender and disability) through the implementation of the internship programme for Military Veterans Beneficiaries who will receive preference.

The **Department of Military Veterans** would like to invite qualifying graduates who completed their studies through DMV Socio-Economic Support Education Programme to apply to participate in an Internship programme. The programme is meant to provide work exposure to graduates for a period of twenty-four months. Applicants must be unemployed and never participated in an internship programme previously. Permanent placement in the organisation after the programme is not guaranteed.

NB: All successful placements will be based at the DMV Head Offices in Hatfield, Pretoria

Required attributes: Good interpersonal skills, professionalism and integrity, proficiency in English and good communication skills, zealous, hardworking, and deadline-driven, analytical and attention to detail, ambitious and willingness to learn.

Applications can be forwarded by email to: internshipprogramme@dmv.gov.za or

posted to:

Deputy Director: Human Resources Development
Department of Military Veterans
Private Bag X943
Pretoria
0001

or hand delivered at:

328 Festival Street Hatfield
Pretoria
0083.

Enquiries may be directed to:

Mr A Maluleke **Tel:** 012 765 9359 **or** Mr M Komane **Tel:** 012 765 9493

Qualifications must be in the following fields:

- Legal
- Human Resource Management
- Project Management/Coordination
- Public Administration/Management
- Heritage, Memorial, Burial And Honours
- Strategic Support (Monitoring and Evaluation and Planning)
- Heritage, Memorial, Burial And Honours
- Communication And Events Management
- Financial Management
- Supply Chain Management
- Registry And Auxiliary
- Information Communication Technology
- Compliance
- Research And Policy Development
- Internal Audit And Risk Management
- Security Management
- Transport Management
- Health Care Practitioners
- Social Work
- Data Analysis

Instructions for applicants:

Applications must be submitted on a prescribed DMV Internship Application form, obtainable from the Department of Military Veterans website — www.dmv.gov.za

Application form must be accompanied by a recently updated comprehensive CV as well as certified copies of all qualification(s), Matric certificate must also be attached and ID-document and Driver's license. Non-RSA Citizens/Permanent Resident Permit Holders must attach a copy of his/her Permanent Residence Permit to his/her application.

Should you be in possession of a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA). Failure to submit all the requested documents will result in the application not being considered. Short listed candidates will be subjected to screening and security vetting to determine the suitability of a person for internship programme employment. Successful candidates will also be subjected to security clearance processes. Where applicable, candidates will be subjected to a skills/knowledge test. Applicants must also provide full names, address and telephone numbers of at least 3 references as indicated on the application form. Failure to submit the requested documents may result in your application not being considered.